

NORTH PENN SCHOOL DISTRICT

Lansdale, PA 19446

2023-24 Chromebooks, Desktops, and Laptops Equipment Bid Addendum #1

1. The preferred deadline for delivery of all of the requested equipment is July 31, 2023. However, due to the manufacturing timeline an August 14, 2023, date will also be accepted.
2. Bids will be opened electronically via GOOGLE at 1:30 PM the same day.
Instructions for attending the GOOGLE meeting will be posted 30 minutes prior to the opening at www.npenn.org/bidspec.

Dawn Johnston – Procurement Supervisor
06/05/23

NORTH PENN SCHOOL DISTRICT

Lansdale, PA 19446

Bid Proposal Form

2023-24 Chromebooks, Desktops, and Laptops Equipment Bid

We, the undersigned, have reviewed the specifications herein for the supply of the above listed item(s). We propose to furnish and deliver all materials and accessories to complete the work, in accordance with the attached Bid Specifications and General Conditions. We understand that the North Penn School District reserves the right to reject any and all bids and to make awards on the basis of quality as well as price.

| | | |
|----------------------|--------------|---------------|
| Company Name | | Date |
| Company Address | | |
| Authorized Signature | Printed Name | Title |
| Phone Number | Fax Number | Email Address |

North Penn School District seeks proposals for Chromebooks and Desktops as specified on the next page.

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| <u>Delivery to:</u> North Penn High School 1340 Valley Forge Road Lansdale, PA 19446 Attn: Kristen Landis | For questions regarding specified products or system configuration please contact: Dawn Johnston Procurement Supervisor NPprocure@npenn.org (215) 853-1011 |
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- All Equipment shall include manufacturer's Limited Warranty
- Winning bidder shall be an authorized dealer for all items bid.

Acknowledgement

Bidder has received and responded to the bid in accordance with Addendum #1. See highlighted changes on General Conditions for Bid, Item #2 and #7, page 2 of 14. See Bid Proposal Form Continued, Page 14 of 14.

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General Conditions for Bid

1. The North Penn School District Board of School Directors invites bidders to submit sealed bids for the furnishing and delivery of **2023-24 Chromebooks, Desktops, and Laptops**.
2. **Bids will be accepted until 1:00 PM on Tuesday, June 13, 2023**. The bids will be **opened at 1:30 PM on June 13, 2023**, via **Zoom GOOGLE**. Please see NPSD website, www.npenn.org/bidspec, for **Zoom GOOGLE** meeting details thirty (30) minutes prior to the bid opening.
3. The bid must be submitted in a sealed envelope and clearly marked on the outside, **“2023-24 Chromebooks, Desktops, and Laptops Equipment Bid”**.
4. Bids shall be submitted **on the enclosed Bid Proposal Form**. Bids must be typewritten or written with ink and signed by the individual, partners, or corporate officer.
5. The successful bidder shall bid in strict accordance with the specifications as set forth. **No substitutions or alternates are permitted unless noted otherwise by the District.**
6. A BID BOND OR CERTIFIED CHECK IN FAVOR OF THE NORTH PENN SCHOOL DISTRICT IN THE AMOUNT OF 10% OF THE TOTAL BID IS REQUIRED FROM EACH BIDDER AND MUST BE ENCLOSED WITH THE BID. THE BOND MUST BE ISSUED BY AN INSURANCE COMPANY.

Only the bid bonds or certified checks of the successful bidders will be held until all terms of the contract are completed. The bid bonds or certified checks of the unsuccessful bidders will be returned at the time of the awarding of the contract.

- 7. ~~Delivery of the entire bid for 550 desktops and 935 laptops must be fully completed by Monday, July 31, 2023. Delivery of the 300 Chromebooks must also be fully completed by Monday, July 31, 2023. If delivery dates cannot be met, please notate in the bid response.~~ preferred deadline for delivery of the equipment is July 31, 2023. However, due to the manufacturing timeline an August 14 delivery date will also be accepted**
8. The North Penn School District reserves the right to reject or accept any or all bids or any portion thereof and to waive any informalities permitted by law. Bids must remain firm for a period of thirty (30) days from the date of bid opening.
9. When a catalog reference follows the description of an item, such catalog reference is intended as a means of more fully describing the item in the shortest possible space and is to be regarded only as a part of the description of the item, and is not intended to limit competition.
10. Bid items must be the model numbers specified in the bid proposal. **No substitutions will be accepted.**
11. Bidder shall insert the price per stated unit and the total cost extension against each item in the schedule hereto annexed, which the bidder has proposed to furnish and deliver. The unit price inserted must be net and must include all delivery charges – No Exceptions. In the event of a discrepancy between the unit prices and the total cost extension, the unit price will govern. The total bid is to be the sum of the quantity times the unit price for each item.
12. Bids may be awarded on an item-by-item basis. No additional charge will be allowed for cases, boxes, carboys, bottles, etc., nor for freight expenses, expressage, or cartage. No empty packages, cases, boxes, carboys, bottles, etc., will be returned to the bidder or contractor and none will be paid for the School District. Such empty cases, boxes, etc., may be removed by the bidder or contractor at his own expense.

NORTH PENN SCHOOL DISTRICT
Lansdale, PA 19446

BID PROPOSAL FORM CONTINUED:

| LAPTOP EQUIPMENT | | | | |
|---|---|------|-----------|------------|
| Model / Manufacturer | Specifications | Qty. | Unit Cost | Total Cost |
| Acer TravelMate® P2 TMP214 Model:TMP214-54-5623 SKU: NX.VY2AA.002 NO SUBSTITUTIONS | TravelMate® P2 TMP214 Windows® 11 Pro Intel® Core™ i5-1235U 12MB SmartCache, 1.3GHz, up to 4.4GHz with Intel® Turbo Boost Technology 2.0 16GB (8/8) DDR4 32GB DDR4 (16GB/16GB) | 935 | | |
| TOTAL BID FOR LAPTOP EQUIPMENT: | | | | |

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|------------------------------------|--|
| TOTAL BID FOR ALL EQUIPMENT | |
|------------------------------------|--|

BIDDERS DO NOT NEED TO BID ALL ITEMS (DESKTOPS, CHROMEBOOKS, AND LAPTOP OPTIONS) TO BE CONSIDERED FOR AWARD.

NPSD MAY SELECT DIFFERENT BIDDERS FOR CHROMEBOOKS, DESKTOPS, AND LAPTOPS AS WELL AS GOOGLE MANAGEMENT LICENSES.

ANTICIPATED BID AWARD WILL BE NO LATER THAN JUNE 22, 2023, WITH PURCHASE ORDERS TO FOLLOW AFTER BOARD APPROVAL.

- ~~ALL DESKTOP EQUIPMENT MUST BE DELIVERED ON OR BEFORE, JULY 31, 2023.~~
- ~~ALL CHROMEBOOK EQUIPMENT MUST BE DELIVERED ON OR BEFORE JULY 31, 2023.~~
- ~~ALL LAPTOP EQUIPMENT MUST BE DELIVERED BEFORE ON OR JULY 31, 2023.~~
- **THE PREFERRED DEADLINE FOR DELIVERY OF ALL OF THE EQUIPMENT IS JULY 31, 2023. HOWEVER, DUE TO THE MANUFACTURING TIMELINE, AN AUGUST 14, 2023, DELIVERY DATE WILL ALSO BE ACCEPTED.**
- IF DELIVERY DEADLINES CANNOT BE MET PLEASE NOTATE IN BID REPSONSE.

PLEASE BID AS SPECIFIED.

NO SUBSTITUTIONS WILL BE ACCEPTED.